



Community Action Partnership of Orange County

Board of Directors Business Meeting
6:30 PM, Wednesday, June 28, 2017

PREAMBLE

The Community Action Partnership of Orange County believes that poverty in all its forms and manifestations is degrading to the individual and represents a clear threat to the continued health and prosperity of our nation; therefore,

MISSION STATEMENT

The agency is dedicated to enhancing the quality of life within Orange County by eliminating and preventing the causes and effects of poverty by mobilizing and directing resources to assist, educate and promote self-sufficiency.

MEETING CONDUCT – Public Comments

Persons addressing the Board of Directors shall be limited to five minutes, unless an extension of time is granted by the chairperson of the board, subject to the approval of the board members present. When any group of persons wishes to address the board, it shall be proper for the chairperson of the board to request that a spokesperson be chosen to represent the group.

Public comment will be allowed on items not on this agenda at the beginning of the agenda, but within the subject matter jurisdiction of the board. However, no action may be taken on off agenda items, except as provided by law.

Board Members

Category I

Representing

Public Officials

Robert Banuelos
Alberta Christy, *Treasurer*
Patricia 'Pat' Healy
Rhonda Reardon
Doug Wooley

Category II

Representing

The Poor

James D. Colquitt, *Secretary*
Connie J. Jones
Nahla Kayali
Billy O'Connell
Burton N. Winer, Ph.D.

Category III

Representing

Private Organizations

Alicia Berhow
Vijay Chidambaram, *Vice Chair*
Michael Hernandez
Jacqueline J. Johnson, *Chair*
Anuradha Prakash, Ph.D.
Gary Smith



BOARD OF DIRECTORS MEETING
AGENDA
6:30 P.M. Wednesday, June 28, 2017
11870 Monarch Street, Garden Grove, CA 92841

ITEM	DESCRIPTION
I.	Business Meeting Opening Business
	<ul style="list-style-type: none"> A. Call to Order B. Pledge to the Flag C. Preamble, Mission Statement, Meeting Conduct D. Roll Call E. Public Comments - Michael Wagschal, Bank of America, Newport Beach [CA]
II.	Approval of the Meeting Minutes of May 24, 2017
III.	Consent Calendar: <i>None</i>
IV.	REPORTS
i.	ADMINISTRATIVE COMMITTEE
	<p>Recommended Action(s): That the Community Action Partnership of Orange County Board of Directors:</p> <ul style="list-style-type: none"> <u>INSURANCE RENEWAL</u> 1. Approves renewal of agency commercial insurance plans with NIAC effective July 1, 2017, authorizing the Executive Director to negotiate and finalize details. <u>Workers Compensation Insurance</u> 2. Authorizes Mr. C. W. Ray, agency executive director, to negotiate the provision of workers compensation insurance for the agency for coverage beginning July 1, 2017 through June 30, 2018 with Mr. Richard Eynon of Comprehensive Insurance Service, Lake Forest, CA and to authorize the executive director to execute said contract and documents, with Cypress Insurance Company. 3. Receives and files the reports.
ii.	PLANNING COMMITTEE
	<p>Recommended Action(s): That the Community Action Partnership of Orange County Board of Directors:</p> <ul style="list-style-type: none"> 1. <u>AUTHORIZATION TO ENTER INTO COOPERATIVE SOLUTIONS FOR URBAN AGRICULTURE AGREEMENT</u> authorizes the Executive Director to Enter Into Cooperation Agreement with Solutions for Urban Agriculture and Huntington Beach Unified School District (Westminster High School), and 2. <u>ADOPTS RESOLUTION 2017-01 TO SUBMIT GRANT APPLICATION</u> That the Planning Committee recommends that the Community Action Partnership of Orange County Board of Directors adopts Resolution 2017-01 to Submit Grant Application to the California Department of Resources Recycling and Recovery 3. <u>AUTHORIZATION OF SIGNATURE AND SUBMISSION OF CSBG CAP</u> Adopts Resolution Number 2017-02 to approve the 2018-2019 Community Services Block Grant Community Action Plan (CAP) and authorize the Chair and Executive Director, on behalf of Community Action Partnership of Orange County, to sign all necessary documents required to submit the CAP to the Department of Community Services and Development. 4. Receives and files the Committee reports.

iii.	FUND DEVELOPMENT COMMITTEE	
	<p>Recommended Action(s): That the Community Action Partnership of Orange County Board of Directors:</p> <p>1. <u>APPROVES (a.)AND(b) AUTHORIZES THE FOLLOWING FUNDRAISING ITEMS RELATED TO CANSTRUCTION 2017:</u></p> <p>a. An expense budget for Canstruction 2017 in the amount of \$10,750, and</p> <p>b. To execute an agreement with The Fifth (restaurant) in an amount not to exceed \$6,000 for the CAN-Do event for September 21, 2017</p> <p>2. Receives and files the Committee reports.</p>	
iv.	OPERATIONS COMMITTEE	
	Recommended Action(s) that the Community Action Partnership of Orange County Board of Directors: Receives and files the report.	
V.	EXECUTIVE DIRECTOR'S REPORT	
	<p>Recommended Action(s) that the Community Action Partnership of Orange County Board of Directors:</p> <p>1. Approves payment(s) for expenditures totaling \$201,000 for Information Technology (IT) services, supplies and equipment for required reporting of Low Income Weatherization Phase 2 (Regional Administrator) activities to the California Department of Community Services & Development (CSD).</p> <p>2. Approve payments for expenditures estimated to total approximately \$492,000 (annually) for Health related insurance coverage. Expenditures include up to \$540 per month (\$6,480 per year) per eligible/participating employee for the following coverage:</p> <ul style="list-style-type: none"> • Blue Shield medical • Cigna Dental • VSP/Ameritas Vision • Unum Basic Life/AD&D • Unum Supplemental Life • Flexible Spending Account (FSA) 	
VI.	BOARD CHAIR'S REPORT	
	Recommended Action(s) that the Community Action Partnership of Orange County Board of Directors: Receives and files the results of the board election.	
VII.	ADJOURNMENT: The next scheduled meeting: July 26, 2017, 6:30 P.M. at CAPOC Offices located at 11870 Monarch Street, Garden Grove, CA 92841	